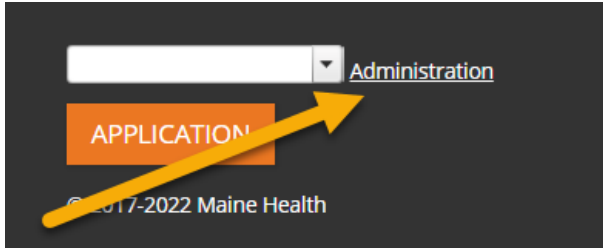
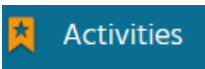



Changing the Objectives of Your Activity within CloudCME

1. You will begin by logging into your account at <https://mainehealth.cloud-cme.com/default.aspx>
2. In the lower left side of the screen you will click on the “Administration” button.



3. Next you will click on  on the left side of the screen and then 
4. You then will enter the name of the activity you are interested in changing near the top right of the screen. Once the name is found, click on it.

Instructions: Click the help icon for detailed instructions on the use of this screen.



5. Once the activity has loaded up, find and click the “pencil” to edit the activity.

Activity ID	Calendar	Edit	Deactivate	Copy	QR	Approved	Show in AP	Reg. Active	Registrations	View	Name
64286						<input type="checkbox"/>	<input type="checkbox"/>	0			Journal Review CME

6. Click on the Objectives tab in the top blue tab section and enter your objectives

A screenshot of the 'Objectives' tab in the CloudCME interface. The top navigation bar is blue with various tabs like 'Setup', 'Date/Time', 'Overview', etc. The 'Objectives' tab is selected. Below the navigation bar, there is a text area for 'Introduction Text:'. At the bottom, there are four input fields labeled 'Objective 1:', 'Objective 2:', 'Objective 3:', and 'Objective 4:'. A yellow arrow points from the 'Objectives' tab in the navigation bar towards the 'Introduction Text' area.

8. Click Save at the bottom of the page.

Objective 19:

Objective 20:

Update

Cancel

